

BELLVILLE TECHNICAL HIGH SCHOOL SCHOOL POLICY AND LEARNER DISCIPLINE

Responsibilities of Parents/Guardians (Schools Act 1996) demand amongst others that they ensure that their child attends school regularly, discipline their child, ensure that their child does homework and react on notices from the school.

Responsibilities of Learners (Schools Acts 1996) require amongst others that they do homework regularly and complete tasks, know and adhere to the school rules, are mindful of teachers and fellow-learners, respect authority, obey orders and hand work in on time. All learners should be on time in the morning for school, and for classes.

Signing of this document is a prerequisite to acceptance in the school.

1. SCHOOL UNIFORM

To create and maintain uniformity, a sense of belonging and respect for our school, it is imperative that learners are properly attired according to the rules for school uniform.

It is the parents' primary duty to ensure that their son/daughter appears smart and well-groomed.

The proper neat and clean uniform, suitable for the season, must be worn at all times. This is compulsory in terms of the school's disciplinary code and can be legally enforced.

When learners are dressed in their school uniform they must at all times adhere to the rules even outside school hours.

- Beanies are not allowed when in school uniform (outside school hours included).
- No jewellery of any kind (except for section 1.2.4) is allowed. (No armbands, necklace, nose-, ear-, eyebrow-, tong- and lip rings, and outrageous watches.)
- Non-descript school bags or satchels should be plain black or navy blue and should display no graffiti or other markings except the manufacturer's logo and the learner's name.
- No other jersey, sportswear etc. may be worn with the school uniform.
- Learners must not write or draw (graffiti) on their bodies.
- Gold teeth/teeth with patterns are not allowed.
- Stripes shaven into the eyebrow/hair are not allowed.
- No make-up will be allowed.
- No coloured lip gloss or coloured lip ice will be allowed.
- Nails must be neatly trimmed and kept reasonably short and may not extend over the tip of the finger.
- Nails with Cutex, henna or french manicure are not allowed.
- Council of Learners members wear blazers all year round.
- No tattoo's allowed.
- Team sportswear may only be worn on Fridays.
- A white collared shirt, tie and blazer on Mondays for the purpose of the official assembly in the hall.
- Grade 12 learners may wear their matric wear.

1.1.1 BOYS UNIFORM: GENERAL

- Grey school pants must be drawn up to the hips and should not be worn any lower.
- Long pants should not be flared, tapered or extend beyond the heel. No 'skinny' pants are allowed.
- Long trousers may not be cut off above the knee and worn as 'short trousers'.
- Proper black school shoes (no casual, designer or buckled shoes are allowed). From grade 10 onwards proper black safety foot wear will be compulsory.
- Grey school socks with two maroon stripes.
- A formal black belt with a buckle not wider than the belt itself.

1.1.2 SUMMER UNIFORM: BOYS

- A white collared shirt, tie and blazer.
- An open-neck, white, short-sleeved shirt displaying the school's emblem on the pocket; shirts must be neatly tucked in and learners are not allowed to wear a t-shirt underneath.
- A school jersey or pull-over.
- Grey long or short school trouser (no belt required). The short trouser is worn with school socks. These socks may not be pulled up over the knee.

1.1.3 WINTER UNIFORM: BOYS

- White long-sleeved school shirt.
- School tie.
- Grey long trouser.
- All learners must wear the official school blazer.

- School jersey, pull-over, school scarf allowed only if worn with blazer and school tie.

1.1.3 HAIR RULES: BOYS

- The natural hairline is a guide for the length of neck-hair. The hair must thicken gradually. The hair may not hang over the collar of the shirt or blazer.
- The hair may not extend over the top of the ear.
- The hair may not be cut in a "step".
- Long hair may not be pushed in behind the ear.
- The hair on top of the head must be of a reasonable length and may not be out of proportion to the length of the rest of the hair.
- No pattern shaven haircuts (barber).
- If gel is used it must not be noticeable and may not be used to disguise unacceptable hairstyles. Hair may not look wet or be sticky.
- If the hair is combed forward, the fringe may not touch the eye brows.
- Hair may not be bleached or dyed.
- No hair extensions or braids are allowed.
- Beards, moustaches or long side burns are not allowed.
- When facial hair (moustache and/or beard) becomes visible, it must be shaved. Age does not determine when a boy has to start shaving.
- Sideburns may not extend beyond the centre of the ear.

1.2.1 GIRLS UNIFORM: GENERAL

- A maroon school skirt that is not shorter than the width of four fingers above the knee.
- Navy blue school pants that do not touch the ground.
- Black school shoes (if the shoe has a buckle it MUST BE TIED at all times, if broken it must be fixed).

1.2.2 SUMMER UNIFORM: GIRLS

- A white collared shirt, tie and blazer.
- White short socks (no stockings may be worn with summer uniform).
- White short-sleeved school shirt with the school emblem on the pocket.
- The school jersey or pull-over.
- No coloured bras.
- No coloured shirts or t-shirts may be worn underneath the school shirt. If the shirt is see-through, a white strappy top may be worn underneath (no part of the shirt may be visible).

1.2.3 WINTER UNIFORM GIRLS

- Black stockings are worn with the skirt.
- White collared long-sleeved shirt.
- School tie.
- All learners must wear the official school blazer.
- School jersey, pull-over, school scarf allowed only if worn with blazer and school tie.

1.2.3 RULES FOR HAIR: GIRLS

- Hair bands etc. must be one of the following colours: white, black, maroon or navy.
- “Alice–bands” or hair bands may not be wider than 3cm.
- No bows, stars, lace or any strange hair pins etc. may be worn.
- Hair must be out of the eyes at all times (tied up with a pin, and not just brushed off with the hand).
- If learner has a fringe it must be cut above the eyebrows. If it touches the eyebrows, it must be pinned up so that it is out of the face.
- Only learners with ethnic short hair may wear extensions.
- If learners have braids (extensions) it must be in their natural hair colour (no red, light brown, blond or any colour stripes) and only singles or corn rows are allowed.
- The strands of the hair extensions may only have a maximum width of 10mm.
- All hair must be tied up. Learners with extensions must tie all their hair, not just the top part.
- Hair may not hang over or in front of the ear when tied up.
- If the hair touches the back of the school shirt/blazer, it must be neatly plaited or tied.
- No hair products may be used to set the hair in an extravagant style.
- Hair may not be teased, but must be combed down.
- Hair may not be coloured or bleached (not even a colour close to their natural hair colour or a temporary dye).

1.2.4 JEWELLERY: GIRLS

- Only silver or gold studs or sleepers (small sleepers and studs no bigger than 3mm) are allowed.
- Only one earring allowed in the earlobe. No other rings or studs on any other part of the body are allowed.

2. LATECOMERS

To counter lateness, the school gates will be closed at 7:45. Learners who are late will have to scan in.

The gates will be monitored by prefects and educators. Any learner who is not in the quad by 7:45 will be deemed absent/late. Parents/guardians will be notified by sms or email.

3. BUNKING / TRUENCY

A learner who is found bunking classes will be punished by the Grade Head/teacher and the parents / guardians will be informed. This is deemed serious misconduct and repeated offences will result in a Governing Body hearing which may result in expulsion.

4. CELL PHONES / ELECTRONIC EQUIPMENT

- Learners are not allowed to use cell phones or any other electronic equipment from 7:40 to 14:15, this includes breaks, as well as extramural activities such as extra classes and detention.
- Parents/learners who wish to contact their children/parents must do so through the school's landline.
- Cell phones (including sim card and battery) or other equipment deemed contraband will be confiscated and shall

be kept in the school safe. The confiscated item will be returned on payment of a fine as determined by the Governing Body.

- All unclaimed confiscated goods will be kept until the end of the academic year. It will be sold and the funds used for educational purposes.
- In special cases teachers may allow learners to use electronic equipment. This is strictly for educational purposes.
- Members of the Council of Learners may use their cell phone to record transgressions during break, but not for private use.

5. SPORT ATTIRE: BOYS & GIRLS

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| Athletics: | Athletic vest and navy shorts. |
| Cross Country: | Athletic vest/Sport shirt and navy shorts. |
| Golf: | Sport shirt and khaki long pants. |
| Hockey: | Sport shirt and navy shorts and sport socks. |
| Cricket: | Sport shirt and white pants |
| Basketball: | Sport shirt and navy shorts and sport socks. |
| Netball: | Official sportswear. |
| Rugby: | Rugby jersey and navy shorts and sport socks. |
| Tennis: | Sport shirt and navy shorts. |
| Soccer: | Sport shirt and navy shorts and sport socks. |
| Table Tennis: | Sport shirt and navy shorts. |